

Check (√) Box When Completed (P=Problem – Detail on Back)	Freq.	21	22	23	24	25	26	27	28	29	30	31	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20
Health check (please initial)	D																															
Current Temperature (72 +/-4 F)	D																															
Record Minimum/Maximum Temp, Reset	D	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/		
Humidity (%)	D																															
Feed checked	D																															
Feed given (type:)	AN																															
Water checked	D																															
Water given (type:)	AN																															
Check lights	D																															
Pest check	D																															
Sweep floor	2-3x wk																															
Change Cages	1-2x W																															
Change bottles	W																															
Change wire cage lids	Every 2 wk																															
Change enrichment devices	Every 2 wk																															
Check light timers (group leader)	W																															
Mop floor	W																															
Check for outdated feed & drugs	W																															
Filters (x=checked; c=changed v=vac)	W																															
Clean vents & doors/mirrors/windows	Every 2 wks																															
Disinfect Carboys (if applicable)	Every 2 wks																															
Change racks	M																															
Disinfect barrels/lids/casters	M																															
Receive new arrival animals	AN																															
Change filter tops	AD																															
Disinfect Room	AD																															